

# CITY AND COUNTY OF SWANSEA

## NOTICE OF MEETING

You are invited to attend a Meeting of the

## SCRUTINY PROGRAMME COMMITTEE

**At:** Committee Room 1, Civic Centre, Swansea

**On:** Monday, 1 September 2014

**Time:** 4.30 pm

## AGENDA

	Page No.
<b>1 Apologies for Absence.</b>	
<b>2 Disclosures of Personal &amp; Prejudicial Interest.</b>	1 - 2
<b>3 Minutes:</b> To approve and sign as a correct record the Minutes of the Scrutiny Programme Committee held on 4 August 2014.	3 - 10
<b>4 Prohibition of Whipped Votes and Declaration of Party Whips.</b>	
<b>5 Cabinet Member Question Session - Citizen, Community Leadership &amp; Democracy Portfolio.</b> <i>( Councillor Christine Richards attending)</i>	11 - 25
<b>6 Scrutiny Performance Panel Progress Report - Service Improvement &amp; Finance Scrutiny Performance Panel.</b> <i>( convener: Councillor Mary Jones)</i>	26 - 29
<b>7 Wales Audit Office Scrutiny Report: Good Scrutiny? Good Question!</b> <i>( Tim Buckle, Wales Audit Office , attending)</i>	30 - 75
<b>8 Scrutiny Work Programme 2014 - 15.</b> 1) Committee Work Plan 2) Scrutiny Activity Timetable. 3) Progress of Panels / Working Groups 4) Lead Scrutiny Councillor/Officer Contacts. 5) Draft Terms of Reference – Child & Family Services Performance Panel 6) Forward Look (Cabinet Business)	76 - 108
<b>9 Membership of Scrutiny Panels and Working Groups.</b>	109 - 112

- 10 Scrutiny Letters: 113 - 145**
- a Letter to/from Cabinet Member for Finance & Resources (Service Improvement & Finance Panel Meeting –10 April 2014)
  - b Letter to/from Cabinet Member for Place & Letter from Cabinet Member for Finance & Resources(Committee Meeting – 9 June)
  - c Letter to/from Cabinet Member for Wellbeing (Wellbeing Performance Panel Meeting – 16 June)
  - d Letter to/from Chair of Scrutiny Programme Committee (Wellbeing Performance Panel Meeting – 14 July)

**11 Scrutiny Dispatches - September 2014. 146 - 149**

**12 Date and Time of Future Meetings for 2014/15 Municipal Year ( all at 4.30p.m. except where noted);**

29 September 2014	22 December 2014	16 March 2015
27 October 2014	19 January 2015	13 April 2015
24 November 2014	16 February 2015	



**Patrick Arran**  
**Head of Legal, Democratic Services & Procurement**  
**Tuesday 26 August 2014**

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**Contact: Democratic Services 637292**

## SCRUTINY PROGRAMME COMMITTEE (16)

### Labour Councillors: 11

A M Cook	J E C Harris
D W Cole	T J Hennegan
J P Curtice	A J Jones
N J Davies	R V Smith
V M Evans	M Thomas
P Downing	

### Liberal Democrat Councillors: 3

A M Day	P M Meara
J W Jones	

### Independent Councillor: 1

E W Fitzgerald	
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### Conservative Councillor: 1

A C S Colburn	
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### Co-opted Members:

David Anderson-Thomas	
Sarah Joiner	
Councillor RA Clay (Gypsy & Traveller Site Meetings Only)	

### Officers:

Dean Taylor	Director of Corporate Services
Lee Wenham	Head of Marketing, Communications & Scrutiny
Dave Mckenna	Overview & Scrutiny Manager
Brij Madahar	Overview & Scrutiny Coordinator
Democratic Services	
Nigel Havard	Legal
Archives	

Email:

Executive Board	
Cabinet Members	
Leaders of Opposition Groups	
Carl Billingsley	

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